

US IT Recruitment Masterclass

IT Recruitment is seen as a globally emerging trend. Saviance Technologies, as a pioneer and innovator, has been providing strategic staffing services to its prestigious clients, including multibillion dollar organizations. The focus of this Masterclass will be to train individuals in the skills of IT Recruitment in the United States. The program uses interactive and hands on workshop style teaching methodology to ensure practical implementation of concepts learnt.

Program Details:

Date	: 10 th December 2011, Saturday
Venue	: Saviance Technologies, 106 Park Centra, Sector 30, Gurgaon
Time	: 8:30 am – 6:30 pm
Duration	: 1 Day
Who should attend	: Anyone who wishes to make US IT recruitment as their career choice while working in night shift
Investment	: Rs. 5000 + applicable taxes
Class size	: Limited seats: 10 seats available
Eligibility	: Must have a bachelor degree
Faculty	: Rohit Mahajan , Managing Director Saviance Technologies. Rohit has over twenty years of experience in the IT industry in India & the US. He is a fellow at the Wharton School and a graduate from the Harvard Business School : Rajiv Tarafdar , Vice President – Staffing, Saviance Technologies. Rajiv is an incisive and result oriented professional with over thirteen years of experience. He is a multifunctional expert with strong track record in leading successful teams in Domestic & Global Staffing
Registration	: Please contact Bijo Babu for further information at +91 98993 28180 or bijo.babu@saviance.com

Top 2 – 3 participants of this program will be eligible to get hired full time by Saviance Technologies as US It recruitment interns with market salary and benefits

Agenda:

Time	Topic
8:30 am – 9:00 am	Registration
9:00 am – 10:00 am	US IT recruitment overview
10:00 am – 11:00 am	Kinds of IT Recruitment
11:00 am – 11:30 am	Tea break
11:30 am – 12:30 pm	Understanding client requirements
12:30 pm – 1:30 pm	Job posting and candidate sourcing
1:30 pm – 2:30 pm	Lunch and Networking
2:30 pm – 3:30 pm	Candidate screening
3:30 pm – 4:00 pm	Candidate submission and CV branding
4:00 pm – 4:30 pm	Tea break
4:30 pm – 5:30 pm	Building your network
5:30 pm – 6:30 pm	Tools & tricks of the trade and Project work
6:30 pm	End of session

Detailed Agenda:

- **Registration**
Time: 8:30 am – 9 am
- **Topic: US IT recruitment overview**
Time: 9:00 am – 10:00 am
Duration: 1 hour
This topic would cover basic information on the US geography and give an overview of the IT recruitment industry in the US and its importance in the growth of any organisation.
- **Topic: Kinds of IT recruitment**
Time: 10:00 am – 11:00 am
Duration: 1 hour
In order to succeed within IT recruitment, it is imperative to understand different kinds of recruitment opportunities, such as Contract, Contract to hire, Permanent and Direct hire. This session covers the relative advantages and disadvantages of each and why a client may prefer to go in for one option over another.
- **Tea break**
Time: 11:00 am – 11:30 am
Duration: 30 minutes
- **Topic: Understanding client requirements**
Time: 11:30 am – 12:30 pm
Duration: 1 hour
Understanding your clients' needs is paramount for every business in the services industry including IT Recruitment. This session will educate participants in different technological concepts and allow them to evaluate their clients' needs and offer the best possible solution.
- **Topic: Job posting and candidate sourcing**
Time: 12:30 pm – 1:30 pm
Duration: 1 hour
Sourcing the right candidate for the job results in client delight and is the end objective of every exercise. During this one hour Saviance faculty will train participants in the use of social & digital media and other latest trends in most effective candidate sourcing.
- **Lunch and Networking**
Time: 1:30 pm – 2:30 pm
Duration: 1 hour
- **Topic: Candidate screening**
Time: 2:30 pm – 3:30 pm
Duration: 1 hour
Screening enables a recruiter to identify the best candidate amongst all applicants. Asking the right questions and understanding their visa status are just a couple of points in a long checklist that needs to be followed at this stage.

- **Topic: Candidate submission and CV branding**
Time: 3:30 pm – 4:00 pm
Duration: 1 hour
Branding the profiles and submitting them in a format that clearly distinguishes them from the rest allows the recruiter to add that extra value and ensures client satisfaction.
- **Tea break**
Time: 4:00 pm – 4:30 pm
Duration: 30 minutes
- **Topic: Building your network**
Time: 4:30 pm – 5:30 pm
Duration: 1 hour
Importance of your personal network and relationship with candidates, vendors, suppliers and clients can never be undermined. Communication and inter-personal skills is what sets a good recruiter apart from the rest.
- **Topic: Tools & tricks of the trade and Project work**
Time: 5:30 pm – 6:30 pm
Duration: 1 hour
Live project work to test the skills acquired during the day!